

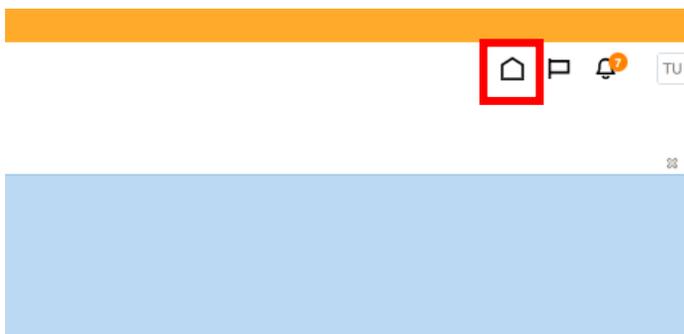
# Suppliers – Searching for a Current or Previous Bid Event

Version 1 / Updated 12/5/26

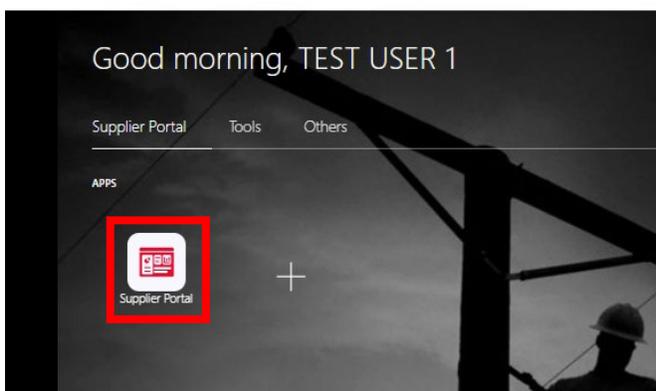
*This job aid will show you how to search for current and previous bid events, including acknowledging participation in an active bid event.*

## Part 1: Navigating the Supplier Portal to find a current or previous bid event

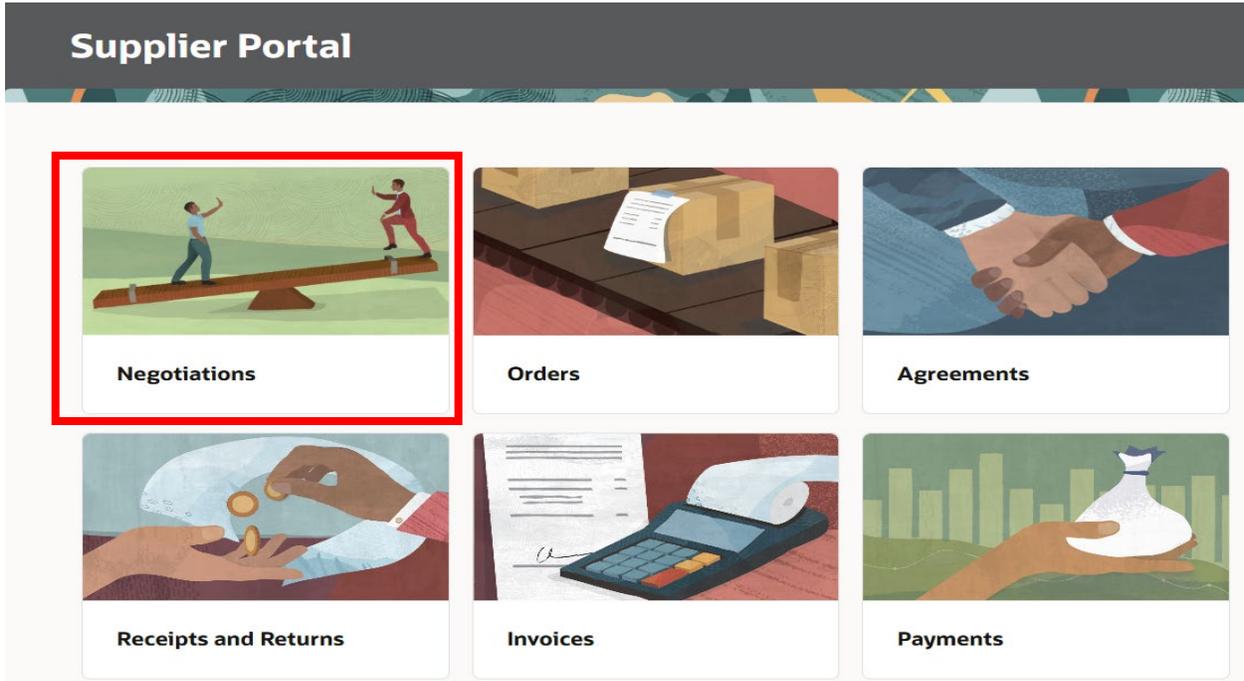
1. Login to Oracle Fusion.
2. Select Home icon in upper right corner.



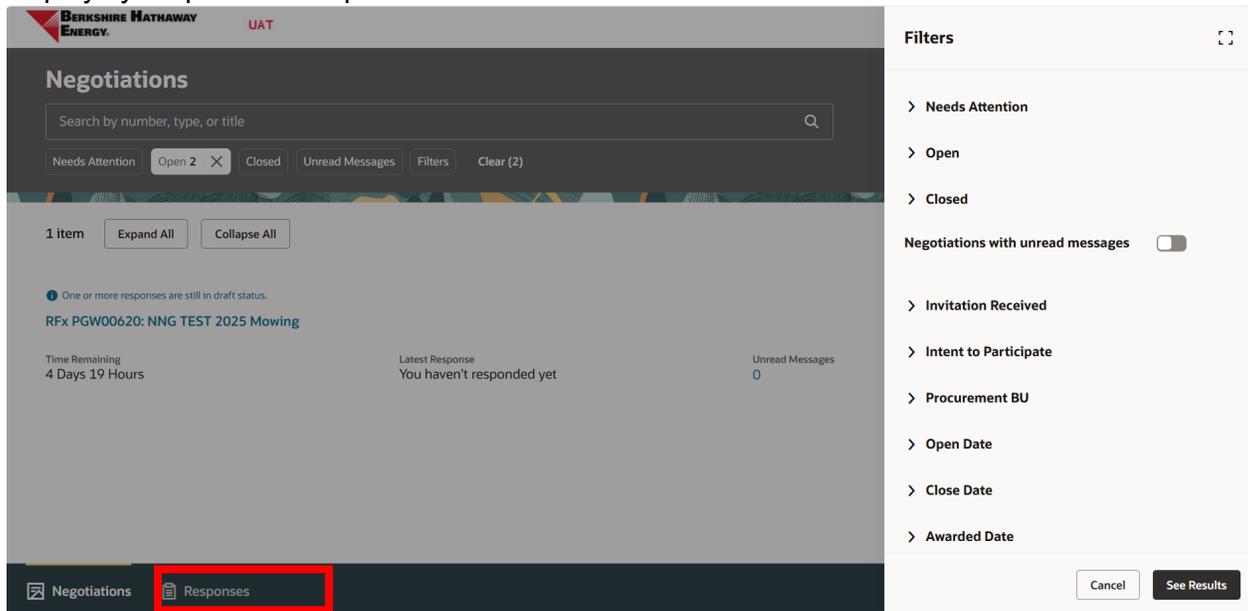
3. Select **Supplier Portal** tile.



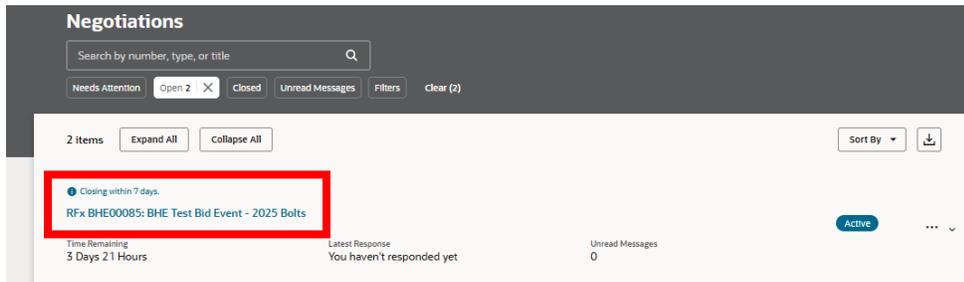
4. Select **Negotiations** tile.



5. Click **Responses** at the bottom of the page. **Responses** on the bottom of the page displays your previous responses to bid events



6. Click into the RFX hyperlink number.



**Negotiations**

Search by number, type, or title

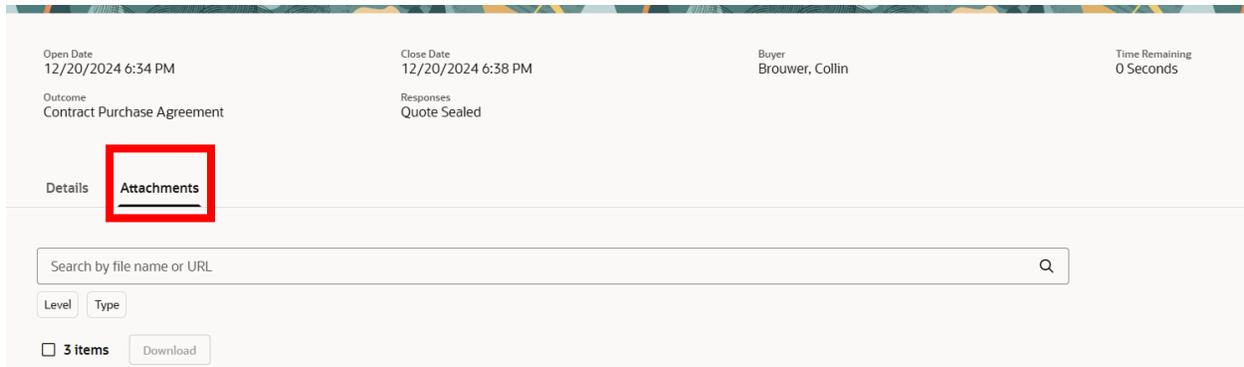
Needs Attention Open 2 Closed Unread Messages Filters Clear (2)

2 Items Expand All Collapse All Sort By Download

**RFX BHE00085: BHE Test Bid Event - 2025 Bolts** (Closing within 7 days)

Time Remaining: 3 Days 21 Hours | Latest Response: You haven't responded yet | Unread Messages: 0

7. Attachments will be displayed under the **Attachments** tab



Open Date: 12/20/2024 6:34 PM | Close Date: 12/20/2024 6:38 PM | Buyer: Brouwer, Collin | Time Remaining: 0 Seconds

Outcome: Contract Purchase Agreement | Responses: Quote Sealed

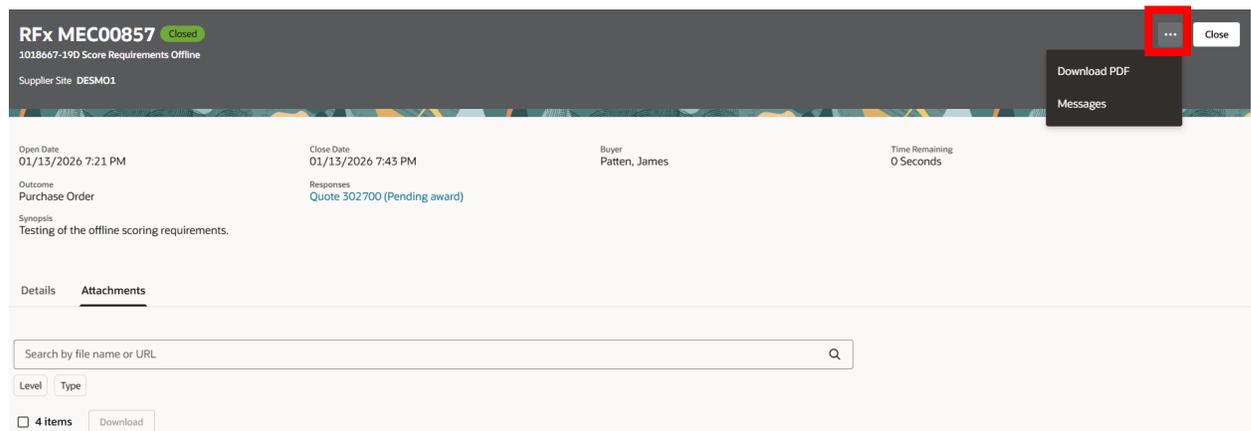
Details: **Attachments**

Search by file name or URL

Level Type

3 items Download

8. **Messages:** Select ellipsis (...) to view and respond to messages



**RFX MEC00857** (Closed)

1018667-19D Score Requirements Offline | Supplier Site: DESM01

Open Date: 01/13/2026 7:21 PM | Close Date: 01/13/2026 7:43 PM | Buyer: Patten, James | Time Remaining: 0 Seconds

Outcome: Purchase Order | Responses: Quote 302700 (Pending award)

Synopsis: Testing of the offline scoring requirements.

Details: **Attachments**

Search by file name or URL

Level Type

4 items Download

Download PDF Messages